



Fulton-Montgomery  
Community College

## FULTON MONTGOMERY COMMUNITY COLLEGE VIOLATION CITATION APPEAL FORM

### Fine Appeals Procedure:

Students may appeal a parking and/or smoking violation by filling out the form below and attaching a letter explaining the circumstances surrounding the issuance of the violation. Please send this form, your letter and a copy of the original citation to the Student Activities Office (Student Union) or via email, [appeal@fmcc.suny.edu](mailto:appeal@fmcc.suny.edu). Violation appeals will be reviewed by the Student Life Appeals Committee and the person who received the violation will be notified of the outcome of the appeal in writing through their FM email account.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_ **Student ID#:** \_\_\_\_\_

### VIOLATION CITATION INFORMATION (completed by person applying for appeal)

**Type of Violation:** \_\_\_\_\_ (Parking or Smoking)

**Date of Violation:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Location of Violation:** \_\_\_\_\_

**Description of Violation(s):** \_\_\_\_\_

### APPEALS DISPOSITION (completed by Appeal Representative)

**Date of Appeal:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Appeals Representatives:** \_\_\_\_\_

\_\_\_\_\_

**Judgment:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Reduction of Fine** – New Fine amount is \$ \_\_\_\_\_

\_\_\_\_\_ **Upheld** – Fine amount remains the same

\_\_\_\_\_ **Dismissed with Warning** – State reason for dismissal \_\_\_\_\_

\_\_\_\_\_  
Appeal Representative Signature

\_\_\_\_\_  
Appeal Representative Signature

**CC: Appeals Committee and Department of Public Safety**