



Fulton-Montgomery
Community College

Writing Assessment Guide

Fill in your writing assessment date and time here. _____

(Contact Student Development if you need to reschedule at 518-736-FMCC (3622) x8140)

On the day of your writing assessment arrive 30 minutes early to complete the following steps. Upon your arrival, park in the Visitor Parking Lot in the front of the Campus. Look for the Administration Building. The Administration building will be the first building on your right as you enter the campus from Visitor Parking.

Start at the Registrar's Office (*Administration Building*)

- Check-in at Registrar's Office.
- Complete Educational Objective Survey.
- Hand in your Immunization (Shot) record and Meningitis form.*

*(Not required to take writing assessment but should be submitted prior to first day of class.)

Second Stop is the Bursar's Office (*Administration Building*)

- Pay \$40 Tuition Deposit – Receive a receipt.**
- New York State residents who reside outside Fulton and Montgomery County will receive a Certificate of Residence form with your tuition bill. You must take the form to your County Treasurer's Office to receive your Certificate of Residence. Mail Certificate of Residence to:

Bursar's Office
Fulton-Montgomery Community College
2805 State Hwy. 67
Johnstown, NY 12095

- Present your Photo ID.

Final Stop is the Student Development Center (*N107, located near the Theatre*)

- Sign-in for the writing assessment.
- Present your tuition deposit receipt.**
- Present your Photo ID
- Complete writing assessment.

At the conclusion of your writing assessment, an appointment will be scheduled for you to meet with an Academic Advisor. At this appointment, your Advisor will have the results of your writing assessment and will discuss your course selection for the semester.

Congratulations! Your future has just begun!!

Futures Made. Here.

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