

Financial Aid Office Submit form: Finaid.mail@fmcc.suny.edu or by mail 2805 St. Hwy 67 Johnstown, NY 12095

2023-2024 Independent Verification Worksheet

Your FAFSA has been selected for verification. In this process, FMCC will verify information from your FAFSA with this worksheet and any other required documents. If there are differences between your FAFSA information and your financial documents, corrections will be made to your FAFSA.

| Section A: Student Information | | | | | | |
|----------------------------------|------------|--------------|-----------------|--|--|--|
| Last Name | First Name | MI | Power Campus ID | | | |
| Address | City | State | Zip Code | | | |
| Email Address | | Phone Number | Date of Birth | | | |
| Section R: Household Information | | | | | | |

List all individuals in your household. Please include:

- Yourself
- Your spouse (if married)
- Your children (if applicable) or individuals you currently provide and will continue to provide more than half of their support from July 1, 2023 through June 30,2024.

| Full Name | Age | Relationship to Student | College Attending 2023-2024 (at least half-time) |
|-----------------------|-----|----------------------------|---|
| Missy Jones (example) | 18 | Self | FMCC |
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Section C: Student Income Information

| heck the bo | x that applies: | | | |
|-------------|---|--|--|--|
| | ot work in 2021 and did not file a 2021 Federal Ir red Documentation: Proof of Non-Filing (instruction | | | |
| □ ∣ did w | rork in 2021 and was not required to file a 2021 F red Documentation: Proof of Non-Filing (instructions on last page) Copies of all 2021Federal W-2 income stateme | ederal Income Tax Return. | | |
| • | List employer name and amount earned in 202 | 21 chart below | | |
| | Name of Employer | 2021 Amount Earned | | |
| | | | | |
| | | | | |
| | | | | |
| Requir | filed a 2021 Federal Income Tax Return. red Documentation: IRS Data Retrieval or Tax Transcript (Instructions If you rolled any portion of a distribution from pand/ or retirement plans, you must submit a sign ox that applies: Outse did not work in 2021 and did not file a 2021 | pensions, annuities, profit sharing, IRA gned copy of the 1099-R form | | |
| | My Spouse did not work in 2021 and did not file a 2021 Federal Income Tax Return. Required Documentation: Proof of Non-Filing (instructions on last page) | | | |
| | ouse did work in 2021 and was not required to fixed Documentation : Proof of Non-Filing (instructions on last page) Copies of all 2021 Federal W-2 income statement in 2021 temployer name and amount earned in 2021. | ents | | |
| | Name of Employer | 2021 Amount Earned | | |
| | | | | |
| | | | | |
| | | | | |
| ☐ My Sp | ouse has filed a 2021 Federal Income Tax Return | 1. | | |
| | ed Documentation: | | | |

- IRS data Retrieval or Tax Transcript (instructions included on last page)
- If you rolled any portion of a distribution prom pensions, annuities, profit sharing, IRA's and/or retirement plans, you must submit a **signed** copy of the 1099-R form



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CERTIFICATION AND SIGNATURES

| Student Signature | Date | Spouse Signature | Date | | | | |
|---|------|------------------|------|--|--|--|--|
| correct and that all required documentation has been attached. At least one parent whose information was reported on the FAFSA must sign and date. A physical signature is required. | | | | | | | |
| By signing this worksheet, each person certities that all the information reported is complete and | | | | | | | |



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TAX DOCUMENTATION INSTRUCTIONS

If you filed a 2021 Federal Income Tax Return, follow the instructions in section "A" below, except if:

- You filed an amended tax return. Follow the instructions in section "B" and submit a signed copy of the IRS form 1040X, "Amended U.S. Individual Income Tax Return" filed with the IRS
- You filed using a status of Married, Filing Separately. Follow the instructions in section "B" for both you and your Spouse
- You were/are a victim of Identity Theft and are unable to obtain an IRS Tax Return Transcript. Follow the instructions in section "C"

A. IRS DATA RETIREVAL TOOL

- 1. Log into your FAFSA at www.fafsa.gov, select "Make FAFSA Corrections", go to student/parent financial sections
- 2. Under the "Income" sections click "Link to IRS" and you will be transferred to the IRS website
- 3. On the IRS website, enter all required information to authenticate your identity
- 4. After verification, your IRS tax information will be displayed. Select <u>"Transfer My Tax</u> Information into the FAFSA"
- 5. Tax information transferred from the IRS will be marked with "Transferred from the IRS" on your FAFSA

B. IRS TAX RETURN TRANSCRIPT AND PROOF OF NON-FILING

Online/Mail Request

- 1. Go to www.irs.gov/transcript
- 2. Follow the instructions and enter the required data for tax year 2021 to request either a:
 - a. "Tax Return Transcript"
 - b. "Verification of Non-Filing Letter"

Paper Request

- Download and Print the IRS Form 4506-T https://www.irs.gov/pub/irs-pdf/f4506t.pdf
- 2. Complete form and
 - a. Enter ending date 12/31/21 on line 9
- 3. Fax or mail per instructions on final page
- Once you receive the documentation from the IRS, please add the student's name and Power Campus ID# and submit it to the Financial Aid office

C. IDENTITY THEFT VICTIM

- 1. Tax filers must obtain a Tax Return Data Base View (TRDBV)transcript by calling the IRS's Identity Protection Specialized Unit (IPSU) at 1.800.908.4490
- 2. Submit to the financial aid office a statement signed and dated indicating that you were a victim of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft.