



Fulton-Montgomery
Community College

TAP Waiver Request

Student Name _____ SS # _____

(Please Print)

Permanent Address _____ Telephone # _____

College term for which you are requesting this Waiver _____

Statement of request for waiver: (include reasons and any extraordinary circumstances; all requests for a medical waiver **MUST** be accompanied by a doctor's certificate indicating the dates of the illness or injury and that the condition will not interfere with academic performance).

(Attach additional sheets if needed)

_____ Student Signature _____ Date

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___ **C Average Request Granted**

___ **POP Request Granted**

___ **Request Denied**

Financial Aid Signature _____ Date _____

POLICY FOR GRANTING TAP WAIVERS FOR STUDENTS

Fulton-Montgomery Community College reserves the right to grant waivers of the C average or Pursuit of Progress requirement for TAP.

CRITERIA & PROCEDURES

The waiver must be in the best interest of the student.

The waiver is for exceptional or extraordinary cases.

The waiver is not automatic.

The waiver process will include an assessment of the reasons for a student's failure to meet requirements.

These may include:

1. Returning to school after "stepping out"
2. Medical problems - student must demonstrate that the medical problem was severe enough to cause the failure to maintain satisfactory academic progress. In addition, the student must show evidence that the problem will not be expected to negatively impact on future academic progress.
3. Family/social problems - student must demonstrate that the problem was severe enough to cause the failure to maintain satisfactory academic progress. In addition, the student must show evidence that the problem was resolved or is being resolved and is not expected to negatively impact future academic progress.

The waiver will be granted only when there is a reasonable expectation that the student will meet future requirements.

Not only a student's financial need, but also an assessment of his/her academic situation and special needs, if any, must be part of the waiver process.

The waiver should only be granted after an investigation of the facts concerning a student's failure to meet C average or pursuit or progress standards.