Fulton-Montgomery Community College is looking for a full-time Director of Institutional Research and Effectiveness. This grant-funded administrative position performs qualitative and quantitative data analysis, collection, and reporting. Reporting to the President, this position supports the efforts of the College to meet the data and planning needs of a variety of internal and external stakeholders and the College's compliance reporting requirements. Additionally, the Director leads college-wide efforts to perform, document, and improve institutional assessment and serves as the Accreditation Liaison Officer for the Middle States Commission on Higher Education.

Excellent health insurance, benefits, and generous paid time off.

Salary: $65,000

Minimum qualifications include:
- A Master's degree or an equivalent combination of education and relevant experience
- Knowledge of survey methodology.
- Minimum of 1 year of successful experience in higher education institutional research and assessment to include: planning, designing and conducting research.
- Strong analytical, writing, interpersonal and communications skills.
- At least twelve units of upper division or graduate semester units in research design or applied statistics are preferred.

Preferred qualifications include:
- Experience with and knowledge of SIS and reporting software
- Experience with statistical software (e.g. SPSS, SAS) and statistical analysis, knowledge or experience related to computer programming

Interested applicants should provide a cover letter and a resume to irsearch@fmcc.edu.

FMCC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran, or disability status. The Civil Rights Compliance Coordinators have been designated to handle inquiries regarding non-discrimination policies and can be contacted at: Senior Human Resources Administrator, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8403.