**STEP/CSTEP Director**

Fulton-Montgomery Community College is looking for a full-time STEP/CSTEP Director. This grant-funded administrative position requires a candidate who is passionate, engaging, and self-directed. The grant is sponsored by the NYS Department of Education to support talented underrepresented students pursuing Science, Technology, Engineering and Mathematics (STEM), licensed professions and health-related professions. The director will ensure the program meets grant objectives, leads initiatives to meet the standardized objectives for preparation, and retention of STEP/CSTEP students.

*Excellent health insurance, benefits, and generous paid time off*

*Salary: $61,200*

Minimum qualifications include:
- Master’s Degree required in Science, Technology, Engineering, Math or licensed profession
- Experience working with grant programs, personnel and/or budget management reporting, preferably in an education setting.
- Experience working with K-12 and college students.
- Experience with fiscal and programmatic compliance experience with NYS Department of Education regulations is preferred.
- Strong oral/written communication and interpersonal skills.

Interested applicants should provide a cover letter and a resume to stepcstepdir@fmcc.edu.

*FMCC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran, or disability status. The Civil Rights Compliance Coordinators have been designated to handle inquiries regarding non-discrimination policies and can be contacted at: Human Resources Manager, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8403.*