Coordinator of Student Involvement

The Coordinator for Student Involvement is responsible for coordinating day-to-day operations, developing programs and services to facilitate students’ involvement, enhance the overall student experience and positively impact student retention and persistence. This position will provide direction and leadership to student programming initiatives on campus, including fostering strong partnership between Academic and Student Support Services and the opportunity grants (TRIO/QUEST/EOP programs), to support student success, retention, and engagement. Minimum qualifications include a Bachelor’s Degree in education, counseling, social sciences or related field. Three years related full-time work experience/one-year in higher education experience. Preferred knowledge and experience in student services curriculum, campus activities development, and student retention strategies. Must have strong written/oral communication and interpersonal skills.

Please provide a cover letter describing your experiences that pertain to this position and resume to stcoord@fmcc.edu. This position will remain open until a successful candidate has been identified.

FMCC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran or disability status. The Civil Rights Compliance Coordinators have been designated to handle inquiries regarding non-discrimination policies and can be contacted at: Human Resources Administrator, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8403.