

SUNY

<u>Liberty Partnerships Program</u> Part-Time Student Success Coach History

This position is based in the Amsterdam High School. It serves 360 students in grades 6-12 and it is a student success program with the goal of helping our students succeed and graduate on time and on track for post-high school success. We are seeking applications from creative, energetic and enthusiastic individuals to serve as a part-time mentors/tutor in History for our LPP students.

Qualifications: Be a go-getter and proactive! Associate's minimum, Bachelor's degree preferred, History degree desired, previous tutoring experience, knowledge and ability to relate to culturally diverse students, Spanish fluency highly desired but not required.

Duties include but not limited to: Through weekly meetings and other activities this position will manage, guide, mentor a caseload of 35-40 high school students to help them find success through academic tutoring, student engagement activates and SEL, as well as keeping case notes, database entry and other duties as assigned. *Must be good at using Excel, and Google Docs*.

Salary: \$15-\$17 per hour; 29 hours per week during the public school academic year (September-June); hours vary slightly but will follow an 8:00 am -2:00 pm schedule. It is a Monday-Friday position. This position will be summer employment as well and continue into the 2021-2022 school year. The position will be filled as soon as possible.

Please send a cover letter describing your experiences that pertain to this position (including which subjects you feel you could tutor in), resume and list of three references to pttpph@fmcc.edu.

FMCC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran or disability status. The Civil Rights Compliance Coordinators have been designated to handle inquiries regarding non-discrimination policies and can be contacted at: Human Resources Administrator, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8403 (for employee issues) and the Vice President for Student Affairs, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8100 (for student issues).