Fall 2015 Housing Request Form

New Students: In order to request housing for fall 2015 please follow these steps:

1. You must be a candidate for June 2015 graduation from high school. Your final official high school transcript, or copy your GED, must be on file at the Admission Office by July 15, 2015. Students who will not graduate until August 2015 should reapply for admission for the spring 2016 semester.
2. You must be accepted to FM for fall 2015 semester.
3. You must schedule and take your COMPASS placement test at FM (Students will not register for classes until housing is secured). You can schedule your test by calling 518-736-3622, ext.8140.
4. Submit your Housing Application Packet to the Residence Life Office.

** COMPLETING THIS FORM DOES NOT GUARANTEE HOUSING FOR THE FALL SEMESTER **

Complete this form and submit to the Bursars Office with payment.

Student Name: ____________________________________________

Last Name: __________________________ First: __________ Middle Initial: ____________

Cell Phone: (____) ________________________ Home Phone: (____) ________________________

Email Address: __________________________________________ Date of Birth: _____/_____/______

Gender: ______ Male ______ Female

HOUSING FEES PER SEMESTER

_____Single Room, $4050.00 per semester

*Single rooms are awarded as they are available. Due to demand, not all requests for a single rooms can be honored.

_____Double Room, $3625.00 per semester

Please select ONE meal plan. All residential students MUST have a meal plan.

_____Raider A: $1875.00 per semester—175 meals + $200 Raider Bucks

_____Raider B: $1875.00 per semester—150 meals + $400 Raider Bucks

_____Raider C: $1875.00 per semester—125 meals + $550 Raider Bucks

Our dining services provider, Chartwells, can accommodate specific diet requirements due to health restrictions, allergies, and religious preferences. There may be additional costs associated with these special requests depending on each person’s specific needs. Please contact our Dining Services Provider for more information.

Note: Housing costs are subject to change.

HOUSING FEE PAYMENT

Payment is due at the time the student accepts placement into housing. Students must pay by credit card information or pay by check or money order for $300 to cover this cost in order to be added to the wait list.

Once the housing fee is processed, it is NON-REFUNDABLE

Please select your payment method:

Credit Card: □ Master Card □ Visa □ Discover □ Bank Check □ Money Order

Card #: _____________________________ Expiration Date: _____/_______ CVV: ______

Card Holder Name: _____________________________

Relationship to Student: _____________________________
Confidential Health Assessment Form

Student Name: __________________________________________________ Date of Birth: ____/____/____

Last First MI

Home Address: __________________________________________________________________________

Street Apt. # City State Zip

Cell Phone: (_____) ____________________ Email Address: _________________________________

EMERGENCY CONTACT INFORMATION:
Please list parents and/or guardians, and an additional adult in case parents cannot be reached.

Name Name Name

Relationship Relationship Relationship

Home # Home # Home #

Work # Work # Work #

Cell # Cell # Cell #

HEALTH INSURANCE—ALL RESIDENTIAL STUDENTS ARE REQUIRED TO HAVE HEALTH INSURANCE AND THIS BOX MUST BE COMPLETED!

Company Name: __________________________________ Phone Number: __________________________

Policy #: ______________________________ Group #: ______________________________

Policy Holder’ Name (If other than student) ____________________________ Expiration Date ______

Do you have any diagnosed medical conditions that we should be aware of? Yes ☐ No ☐
If yes, explain ________________________________________________________________

Name of Treating Physician __________________________ Phone ______________________________

Do you require special housing accommodations due to a disability? Yes ☐ No ☐
If yes, explain ________________________________________________________________

Are you currently taking any medication? Yes ☐ No ☐
If yes, list current medications __________________________________________________________

Are you allergic to any medication? Yes ☐ No ☐ If yes, explain ______________________________

I give consent to have the information on this form released to the Office of Residence Life, the Vice President for Student Affairs, and medical providers as is necessary in the event of an emergency.

_________________________________________________________ Date

_________________________________________________________ Date

Parent signature required if student is under 18 years of age
Housing Preference & Personality Profile

The questions on this page will be used to place you in the best housing option. Please answer all of the questions as honestly as possible. We will do our best to accommodate your requests, and match you with the best possible roommates, but no specific housing requests can be guaranteed.

1. Do you wish to live with a current or incoming student? If so, please write their name below:

   Specific Roommate Request: ______________________________________

2. Please check all that apply to you:
   ____ I like to have frequent visitors.
   ____ I let my visitors use my personal belongings.
   ____ I like to have people in my room to study with me.
   ____ I like to study and do homework with noise (music/tv).
   ____ I have a set study time each day.
   ____ I go to bed before midnight.
   ____ I like to sleep with noise (music/tv).
   ____ I like to sleep in late.
   ____ I have no problem sharing my belongings with my roommate.
   ____ I am a neat and clean person.
   ____ I am quiet and reserved.
   ____ I like to go out on weekends.
   ____ I will confront an untidy roommate.
   ____ I wake up early.
   ____ I play video games.
   ____ I am a student-athlete and have been recruited to attend FM for sports.
   ____ I am a smoker.

3. Please check all that describe your ideal roommate:
   ____ Has frequent visitors.
   ____ Is a smoker.
   ____ Goes to bed before midnight.
   ____ Sleeps with noise (music/tv).
   ____ Prefers loud noise.
   ____ Sleeps in late.
   ____ Wakes up early.
   ____ Is neat and clean.
   ____ Goes out every weekend.
   ____ Plays video games.
   ____ Is a student-athlete who has been recruited to FM for sports.

Which building would you prefer to live in?
   ____ Raiders Hall
   ____ Fulton Hall
   ____ Montgomery Hall

4. Sign below to indicate you fully understand that CVSH is a drug & alcohol free living environment, regardless of age, and that smoking within any building is an offense that will result in your dismissal from the College.

_________________________________________  __________________________
Student Signature                          Date
Fulmont College Association, Inc.
Residence Hall Contract—Fall 2015 Semester

<table>
<thead>
<tr>
<th>Name</th>
<th>Building/Suite/Room</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This contract is for Fall 2015 semester. This Housing Contract is not a lease. It is a revocable license which gives you the right to share a suite and to have a bedroom in the residence halls operated by the Fulmont College Association (FCA). This license will be in effect so long as you adhere to the terms of this contract and all rules and regulations issued by FCA with respect to the residence halls as contained in the Campus View Student Housing Handbook or otherwise. Please review the Campus View Student Housing Handbook which will be given to you at Residential New Student Orientation and upon move-in for returning students.

**Residence Hall Rates:**
- Raider Hall, Single Room $4,050.00 per semester
- Raider Hall, Double Room $3,625.00 per semester
- Fulton Hall, Double Room $3,625.00 per semester
- Montgomery Hall, Double Room $3,625.00 per semester
- Global Residence at the Microtel, Double Room, $4,050.00 per semester

**Winter and Summer Terms Housing Rates**
The rates for winter term (3 weeks) and summer sessions (2 sessions, 5-week sessions each) will be charged $225/week for housing.

**Housing Deposit**
A housing deposit of $300 is required at the time of application. Once an application for housing is processed and a student is placed in a suite, $250 is converted to a security deposit and $50 is retained for the non-refundable housing application fee. The housing deposit is part of the process but does not guarantee a room. It will be refunded if you are not offered a room in on-campus housing. The security deposit of $250 is refunded within 60 days after the end of the academic year subject to the following:

- a. Room damages beyond normal wear will be charged against the deposit. Damages to common areas will be charged on a pro rata basis against the deposit for all residents of that area. Failure to turn in a room key or suite door key will result in a reduction in the amount of the security deposit that is refunded. Damage costs exceeding the security deposit will result in a bill for the balance, with the student being placed on a “STOP” list until paid in full.
- b. Please refer to the Housing Handbook for expected behavior as a residential student. If the residence hall contract is breached for any reason, the security deposit will not be refunded and you will be held responsible for the semester charges. You may be released from your obligation under this contract only with the written permission of the Vice President for Student Affairs. You must present compelling reasons for the requested release (i.e., activation for military duty, documented medical reasons). The decision as to whether to accept any such request shall lie solely at the discretion of the Vice President for Student Affairs.

**Occupancy Period**
The Occupancy Period for all residents of Campus View Student Housing begins on 08/31/2015 and ends on the day after the last final examination day of the spring semester at 2:00 p.m.

**Meal Plan:**
Students living in campus housing are required to purchase a meal plan. Meal plan options are as follows:
- Raider A: $1,875 per semester: 175 meals plus $200 in Raider Bucks
- Raider B: $1,875 per semester: 150 meals plus $400 in Raider Bucks
- Raider C: $1,875 per semester: 125 meals plus $550 in Raider Bucks

If you withdraw from Fulton-Montgomery Community College, your meal plan will be prorated based on the date of withdrawal from the College.

**Payments**
All housing charges incurred will be charged to your tuition and fees statement. The Bursar’s Office policies on payment of the tuition and fees bill and any assessed late charges and other penalties for failure to make proper payments apply.

**Refund Policy**
If you withdraw or are dismissed from Fulton Montgomery Community College, or breach your housing contract for any of the reasons set forth above, you will be responsible for 100 percent of your housing charges for that given semester. If your residence hall contract is terminated due to conduct, this will constitute a breach of this contract—you WILL NOT be entitled to a refund of residence hall charges OR the security deposit.

**RESIDENCE LIFE POLICIES AND CONDITIONS OF OCCUPANCY**
Students residing in the Residence Halls must be matriculated, enrolled as full-time students, in good judicial standing and be at least 18 years old by August 31, 2015, unless prior permission is given by the Vice President for Student Affairs.

- FCA may revoke your right to reside in the residence hall and take possession of your room if at any time you violate any rules set forth in the Campus View Student Housing Handbook or any of the policies and conditions recited in this contract.
- FM and/or FCA employees are entitled to enter and inspect residence hall rooms at any time in order to protect the health and safety of students therein, and to ensure the proper maintenance and sanitation of such rooms. FCA shall endeavor (but not be required) to post notice of any general room inspection at least twenty-four (24) hours beforehand. In addition, FM and/or FCA employees are entitled to enter and conduct an unannounced inspection of any residence hall room if it has cause to reasonably believe that illegal activity is or may be occurring in such room or threat of any of the policies or conditions of occupancy either in this contract or contained in the Campus View Student Housing Handbook or may be occurring therein.
- No alcohol or non-prescribed drugs or drug paraphernalia will be permitted anywhere in the residence halls or on residence life property.
- Possession of weapons and/or physical violence is grounds for immediate dismissal from the residence halls and the College.
Students are responsible for the daily care and cleaning of their rooms and suites. Failure to keep common areas in the suite clean may result in all occupants of a suite being charged for the cleaning of those areas. All suites will be checked at each break closing and any that pose potential health hazard or are not cleaned so that a new occupant could move in will be cleaned and all current residents will be charged for the cleaning and may face disciplinary action.

Students residing in a room are jointly and individually responsible for the furniture and condition of the room. Students will be charged for damages as they occur during the academic year and will be expected to promptly and fully pay for any and all such damages. Students who fail to respond to notices of fire safety violations will be fined for those violations.

FCA shall not be liable, directly or indirectly, for loss or damage of any article of personal property or vehicle anywhere on the premises caused by fire, water, steam, the elements, insufficient heat, loss or surges of electricity, the actions of third persons, or any other acts of nature resulting in the interruption of service or damage to personal belongings. Additionally, students who cause damage in the residence halls including major structural damage, even accidentally, should expect to be held financially accountable. Students are responsible for insuring their own property by purchasing renters insurance or assuring coverage on their parents’ homeowners insurance.

There should be no more than ten (10) people in a suite at one time due to fire safety issues.

No animals or pets are permitted in the residence halls.

All room changes must have the prior approval of the Director of Residence Life. As all room changes require turnover cleaning, there will be a $50 fee on the students’ accounts any time they change rooms.

Enforcement Procedure

The Director of Residence Life and staff are delegated the responsibility to take actions necessary to insure the health, safety, and welfare of the residents. Responsibility for interpretation of the residence hall rules, as well as their enforcement, is solely that of the Director of Residence Life. It is understood and agreed that the student accepts and agrees to the rules of the Residence Hall Contract herein and also he/she is responsible for the adherence to all other policies specified in the Residence Hall Contract and the Campus View Student Housing Handbook. Signing below acknowledges this and indicates that the signees have reviewed the Campus View Student Housing Handbook. It is also understood that information regarding policy violations can and will be shared with a student’s parent and/or guardian. Students will receive a copy of the Handbook upon check-in. The FCA will provide a room to the student for the Fall 2015 and Spring 2016 semester in the residence halls operated by the FCA, subject to these terms, and subject to the general rules and regulations of the College with respect to its students, as the same in FCA’s discretion may be amended from time to time. A student who fails to observe any of the terms and conditions of this contract will forfeit his/her right to reside in the residence halls and also may be subject to disciplinary action according to the rules and regulations of the College. FCA reserves the right to remove any student from his/her residence hall room if, in the judgment of the Vice President for Student Affairs or designee, the student has engaged in or threatened acts of misconduct such that his/her continued presence would endanger public order, property, threaten the personal safety or security of others (whether by acts of physical or mental harassment or other means) or be sufficiently disruptive as to adversely affect the ability of others to pursue their educational goals.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Student ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>E-mail Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Date of Birth (mm/dd/yyyy)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Director of Residence Life</th>
<th>Date</th>
<th>Signature of Student</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature of Parent/Guardian (necessary if under 18)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

It is the policy of the Fulmont College Association to provide equal opportunity for all qualified applicants, students, and employees; and to prohibit discrimination on the basis of race, color, sex, religion, national origin, age, disability, marital status or sexual orientation.