PLEASE NOTE:

- Half Year courses may offer a second course, to be enrolled in separately, for an additional three credits and an additional cost of $162. You will be given enrollment information in January.
- The Fall pick up for Registration forms is September 28th 2015. Any outstanding balances must be resolved by that date to be registered for courses. Registration forms received after that date will not be processed.

WHAT IF I CHANGE MY MIND AFTER I SUBMIT MY APPLICATION FOR COLLEGE CREDIT?

If you enroll for college credit and then change your mind, you must notify FM to cancel your college enrollment. The date you notify FM will determine if you will be responsible for payment.

- You may drop the course and receive a cancellation of your tuition bill if you contact FM by October 1, 2015.
- After October 1st, you will be responsible for tuition payment, even if you have not already paid the bill.
- For half-year courses, you may withdraw from a course and receive a grade of “W” (withdrawal) between October 1st and December 1st. You will still be responsible for tuition payment.
- For full-year courses, you may withdraw between October 1st and May 1st 2016 and receive a grade of “W”. You will still be responsible for tuition payment.
- A student may not withdraw from a CHS course with a grade of a “W” after the deadline except in the case of special circumstances that are verified and approved by the Provost and Vice President of Academic Affairs.
To notify FM to cancel your enrollment, call the FM Registrar’s Office at (518) 736-FMCC (3622), ext. 8701, 8702, 8703 or 8700.