To:       FM Board of Trustees
          FM College Community
          Elected Officials

From:   Dr. Dustin Swanger, President

Date:   May 12, 2015

RE:     End-of-Year Memo

As we bring this academic year to a close, the year seems to be winding up very fast. As is our custom, I write this memo to highlight some of the accomplishments that we have achieved for the year. While not all of our accomplishments may be included in this communication, it is an attempt to summarize the tremendous work done by our faculty and staff again this year.

**Strategic Goal #1 – Prepare students to learn, live and lead in a diverse and dynamic global culture.**

**Curriculum Modifications**

- DACUMS – Fall 2014 - Spring 2015
  - Business Technology Applications
  - Early Childhood Education
  - Medical Administrative Assistant
- Program Revisions
  - Automotive Technology A.A.S.
  - Computer Information Systems A.A.S.
  - Electronics Certificate (Retitled Automation Systems: Mechatronics)
  - Health, Physical Education and Recreation Studies A.S. (Retitled and changed program to Physical Education and Sport Management A.A.S.)
  - Health Science A.S.
  - Human Services A.A.
  - Human Services A.A.S.
  - Liberal Arts & Sciences: General Studies A.A.
  - Liberal Arts & Sciences: Science A.S.
- New Programs
  - HVAC-R Certificate
Course Revisions

- BIO170 General Biology I
- BIO276 Ecology
- BIO282 Microbiology
- CHI101 Elementary Chinese I
- CHI102 Elementary Chinese II
- CHM173 General Chemistry I
- CHM174 General Chemistry II
- CHM221 Organic Chemistry I
- CHM222 Organic Chemistry II
- CIS240 Hardware Concepts
- CIS241 Networking Concepts
- CRJ101 Introduction to Criminal Justice
- CRJ121 Introduction to Corrections
- ECO282 Macroeconomics
- ECO283 Microeconomics
- EDR110 Research for Success
- EDU175 Foundations of Education
- EDU222 Children’s Literature
- FRE101 Elementary French I
- FRE102 Elementary French II
- FRE201 Intermediate French I
- FRE202 Intermediate French II
- GER101 Elementary German I
- GER102 Elementary German II
- HIS103 Western Civilization I
- HIS104 Western Civilization II
- HUS100 Introduction to Human Services
- HUS101 Human Services Interventions
- HUS211 Problems of Substance Use Disorders
- HUS212 Mental Health Services
- HUS214 Family Violence Issues
- HUS215 Developmental Disabilities
- HUS298 Human Services Internship
- ITA101 Elementary Italian I
- MAT125 Statistics
- MAT130 College Algebra
- MAT140 Precalculus
- MAT170 Calculus I
- MAT175 Calculus II
- MAT210 Calculus III
- MAT220 Linear Algebra
- NUR106 Nursing Science II
- NUR206 Nursing Science IV
- PED134 Performance Training
- PHY151 College Physics I
- PHY152 College Physics II
- PHY171 General Physics I
- PHY172 General Physics II
- POL101 American Political Systems
- PSY101 General Psychology
- PSY200 Developmental Psychology
- PSY240 Abnormal Psychology
- PSY250 Social Psychology
- SOC125 Behavioral Statistics
- SOC101 Introduction to Sociology
- SFA101 Elementary Spanish I
- SFA102 Elementary Spanish II
- SFA201 Intermediate Spanish I
- SFA202 Intermediate Spanish II

New Courses
- BUS202 Internet Marketing and E-Commerce
- CRJ124 Crime Scene Investigation
- CRJ125 Comparative Criminal Justice Systems
- ELT241 Automation Systems
- HVAC101 Electricity for HVAC-R
- HVAC102 Fundamentals of Refrigeration
- HVAC103 Heating Technology
- HVAC104 Fundamentals of Air Conditioning
- HUS297 Human Services Seminar
- ITA 102 Elementary Italian II

2+2 Agreement

FM entered into a 2+2 agreement with The College of St. Rose this year. This marks the first of an initiative to craft these types of agreements. These agreements differ from standard articulation agreements in that students are accepted by the receiving institution at the same time that they are accepted by FM. The student needs to complete his/her program of study and then just register at St. Rose. A unique aspect of this program is that St. Rose will also provide students with a St. Rose Student ID card that will provide them access to their library, buildings, and student activities on their campus. We held information sessions for students and parents and have already accepted applications from students to co-enroll in this program.

Teaching Civility

Between Civility Week, Random Acts of Kindness, the Think Peace Club, Civility workshops on Founders Day and numerous other events on campus there are any number of
opportunities for students and staff to learn about and/or practice civility. This has been and will continue to be an important aspect of what we teach students for years to come.

New “Open House” for Spring

This Spring FM changed its “Open House” strategy from its historic practice to a new approach of “experiencing a college classroom.” This new strategy, Campus Visit Day, invited high school students, on a selected day during their spring break, to sit in on a college class to experience what it is like to be a college student at FM. There were 133 parents and students who took advantage of this opportunity. Nearly all of the students involved completed an application to attend FM in the Fall. This approach seems to be very successful at this time.

Leadership Institute

FM signed up with the National Society for Leadership and Success in the fall. This society is an organization that assists students in discovering and achieving their goals through participation in nationally broadcasted seminars and meetings held on campus with advisors Gwen Ossenkop, Coordinator of Student Activities and Meghan Power, Campus Activity Assistant. In the spring semester, we inducted eight student leaders into the society.

Strategic Goal #2 – Create a campus culture that attracts and celebrates diversity.

Trip to Belize

This year Professor Joel Chapin took students to Belize as part of a course that explores art and culture of different countries. Students spent a week in Belize and experienced the culture, food, nature, art, and landscapes of this wonderful country.

Diverse Faculty and Staff

Again this year, the College and the Fulmont College Association were able to attract and hire staff and faculty from diverse backgrounds to work with our students. As part of our Strategic Plan, FM is very interested in having faculty and staff that reflect the diversity of our student population.

International Students

Once again FM attracted close to 130 international students from over 25 countries. This diversity of student population adds a great deal to our campus. Local students have the opportunity to interact with people from all around the world. FM continues to gain a reputation as a community college that serves as a wonderful entree to American higher education.
Strategic Goal #3 – Foster an atmosphere of college and community engagement that recognizes FM as an invaluable resource to our region.

Beekman Boys

The College hosted the Fabulous Beekman Boys on campus. They spoke to an audience of over 300 people. The Boys discussed the lessons that they learned as they reinvented their lives after they both lost their jobs in NYC. They shared tips and ideas about turning your life around and getting the community to work together to turn it around. The presentation was very well received by those in attendance.

CEO Roundtable

The CEO Roundtable continues to meet bi-monthly and addresses issues of thinking regionally through discussions, seminars, meetings with elected officials, and op-ed pieces in both local papers. The CEO Roundtable also released an update on the progress made to date on the Fulton-Montgomery Regional Business Development Plan.

Faculty and Staff Presentations in Community

Faculty and staff made the following presentations in our community and around the world.

- **Larry Zuckerman** – VITA Tax Law preparing volunteers to assist in tax preparation
- **Karlyn LaBate** – Capital District Society of Radiologic Technology spoke of Professionalism in Medical Imaging
- **Mark Swain** – Marketing workshop for local business owners; Galway High School on community college education
- **Frank Yunker** – International Conference: Assessment for Learning in Higher Education at the University of Hong Kong on Predicting the Success and Struggles of Community College Students; and Capital District Educational Technology Group Conference on Profile of a Community College Student.
- **John VanBladel** – Amsterdam City Council, Introduction to Civility; Along with the “Think Peace Club” the following: The Art of Civility at Buck Moon Festival, Bringing Our the Best in Each Other at Amsterdam Public Library (one for adults and one for youth)
- **Ken Vermette** – Guest lectures at Broadalbin-Perth High School on poetry, the writing process and how to get published
- **Anna Biel** – New York State Association of European Historians Conference (at SUNY Geneseo) on “Life Confession or Life Construction? A Story of One Decembrist Wife”
- **Jean-Marie Reinke & Mary Donohue** – Assessment Network of New York Conference (at Mercy College) on FM’s Library Retention Project
- **Ronalyn Wilson** – Annual Perkins Conference on FM’s Program Plans; and with Sharon Poling and Jackie Snyder - SUNY Applied Learning Conference on Applied Learning Opportunities FM Offers
- **Sherry Warner** – Helping Hands Home Healthcare Agency on Ebola and Its Effects
- **Laurie Freeman** – Victorian Charm, 21st Century Performance at Amsterdam Library
P-TECH

This is the first operational year of the PTECH program through HFM BOCES. This program brought 50 students from 14 area school districts into a new type of high school environment. Nearly all learning is project based. This program is a year-round educational program with summers spent on the FM Campus. Additionally, students will earn college credit and within six years will complete an associate degree at FM. This program is free to the students.

**Strategic Goal #4 — Foster a culture that encourages and embraces innovation and growth.**

**Innovation Awards**

An aspect that turns good organizations into great organizations is creating a climate of innovation. FM is working to encourage faculty and staff to be innovative, to be creative, and to try new things. They will not all work out as planned, and that is fine. The key is to try. In celebrating individuals who develop some innovation on campus, FM recognized the following for their creativity and innovation:

Jean-Marie Reinke won Futures Matter Award  
Mimi Eglin won Spirit of Innovation Award

**Assessment**

FM hired an Assessment Coordinator this year, and it has taken our college-wide assessment practices to a new level. FM has been dedicated to continuous improvement through assessment for nearly a decade now. The addition of this position has provided academic and service departments alike the assistance that they needed to move the needle in our progress.

**Strategic Goal #5 – Expand the resources of the College.**

**Foundation**

The Foundation received renderings for the proposed “Foundation House” and the Field House from the architects. Through Foundation Board support, fund-raising has begun for the Foundation House. The Foundation expects to raise between $600,000 and $800,000 for the Foundation House, which would be matched by the State. To date we have donations for this project of $150,000. The Field House is a long-range future project.

The Foundation launched a Planned Giving campaign this year. While in its early stages, a planned giving brochure has been developed and was introduced to the planned giving committee. The Foundation will introduce this initiative to the Campus in the Fall.

The Foundation is in the process of designing a sculpture garden for our campus. In collaboration with SUNY Cobleskill, students presented several designs for the sculpture garden this Spring. These designs include a variety of aspects from which the committee will choose;
including power near public benches and seating areas, water features, flower beds, and
meditation gardens. FM already has, or is in the process of acquiring, 6–8 sculptures for the
proposed sculpture garden.

The Foundation is in continuous scholarship development. It expects to make a major
announcement this coming Fall regarding scholarships and a large gift provided to fund them.

Enrollment

Enrollment declined by approximately 10% from last year’s enrollment. While cause for
concern, the Leadership Team is preparing the College to rebound from this decline in future
years.

Grants

We were awarded our National Science Foundation Tech-Lane grant last August. The
three-year grant that is administered by Jeremy Spraggs began September 1, 2014 and runs
through August 31, 2017. The total amount for the three years is $397,673.

Overall Fiscal Condition

This year’s decline in enrollment placed added burden on the College’s budget. The
College will use some of its fund balance in order to balance its budget this year. That said, the
College is in stable fiscal condition to survive a short-term reduction in enrollment. The
Leadership Team has developed an Enrollment Plan to increase the headcount and FTE count at
the College in future years.

Global Village at FM

The plans for the Global Village at FM are still in development. The Galesi Group is
working on its plans to develop the land across the street from the College. There have been
numerous discussions with interested parties and elected officials to move the project forward.
We hope to have final plans in the next few months.

Capital Improvements

This summer, FM will undergo several capital projects that have significant and long-
lasting effect on the campus. These capital improvements include: locks installed or replaced
throughout the campus, new lighting on the quad, sidewalk and stair replacement on the quad,
and new wayfinding signage all across campus. Additionally, planning and design will begin to
move the College Store from the basement of the Student Union to the ground floor. The space
currently occupied by the Store will be remodeled into meeting space. Design work for the
locker rooms and bathrooms in the Physical Education Building are underway as well.
Other Accomplishments

New Employees

FM welcomed the following employees to our College Family this year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>Charles Beckman</td>
<td>Campus Activities Assistant (FCA)</td>
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<tr>
<td>Andrea Brooks</td>
<td>SGA Office Manager/Game Room Supervisor (FCA)</td>
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<tr>
<td>Theresa Butkevitch</td>
<td>FCA Accountant/Administrative Coordinator (FCA)</td>
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<tr>
<td>Beth Carpenter</td>
<td>Principal Clerk Student Development</td>
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<tr>
<td>Emmet Cornel</td>
<td>Campus Security Officer PT</td>
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<tr>
<td>Pedro Garcia</td>
<td>Campus Security Officer Fulltime (FCA)</td>
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<tr>
<td>Jamie Janetsky</td>
<td>Campus Security Officer PT</td>
</tr>
<tr>
<td>Tiena Kline</td>
<td>Account Clerk, Buildings and Grounds</td>
</tr>
<tr>
<td>Sean Lemiszki</td>
<td>Assistant Director of Facilities</td>
</tr>
<tr>
<td>Alfred Mazur</td>
<td>Buildings and Grounds Custodial Worker PT</td>
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<tr>
<td>Julia Merritt</td>
<td>Instructor of Computer Science</td>
</tr>
<tr>
<td>Joseph Pettit</td>
<td>Buildings and Grounds Custodial Worker PT</td>
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<tr>
<td>Daniel Roberts</td>
<td>Residence Life Director (FCA)</td>
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<tr>
<td>Jill Scharling</td>
<td>TRiO Transfer Counselor/Advisor</td>
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<tr>
<td>Jacqueline Snyder</td>
<td>Coordinator of Institutional Assessment and</td>
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<tr>
<td>Michael Testa</td>
<td>Instructor of Computer Science</td>
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<tr>
<td>Roger Young</td>
<td>Instructor of Electrical Engineering</td>
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Chancellors Award Winners

Always a proud moment for the College, this year FM faculty members Robin DeVito was awarded the Chancellor’s Award for Excellence in Professional Service; Alexandra Henderson was awarded the Chancellor’s Award for Excellence in Teaching, and Cheryl Murphy Schiemer was awarded the Chancellor’s Award for Excellence in Adjunct Teaching.

Top Places to Work in Capital Region

FM was again selected as one of the Top Places to Work in the Capital Region by the Times Union. This recognition is provided via an employee survey that is reviewed by the Times Union. This is the second year that FM received this recognition.