REFERENCE LIBRARIAN  
(Part-Time)

Fulton-Montgomery Community College seeks applicants for a daytime 20 hours per week M-F, part-time Reference Librarian for the Fall 2015 semester. This position is responsible for providing research assistance to faculty and students as well as assisting with instruction, resource development and maintenance, and other comparable duties as required.

- Provide learning, reference, and research assistance to students, faculty and other library patrons in locating information related to class assignments, research and general interests using both standard and electronic library and information resources;
- Assist students & faculty in the use of technology, both in the library and in a classroom setting;
- Assist librarians in the maintenance of library resources and collections;
- Assist as needed with collection development, circulation, and other aspects of the library operations;
- Undertake special projects related to the operation of the Library as required.

QUALIFICATIONS:
- Education: Master’s of Library/Information Science (or equivalent) from an ALA accredited institution required;
- Previous experience in an academic setting and/or library preferred;
- Excellent interpersonal, organizational, and communication (oral, written, and online) skills;
- Strong public services orientation with excellent customer service skills;
- Ability and desire to relate to and work well with a diverse student, faculty, staff, and community population;
- Ability to work independently and as part of a team;
- Able to learn quickly and take initiative;

Please send cover letter, resume and references to parttimelib@fmcc.edu. Resumes will be accepted until position is filled. We offer competitive per-diem rate and eligibility to participate in the NYS retirement plan.